Adding the 200th Anniversary Graphic to your Website Banner

To start:

1. You will need access to either Canva or Photoshop.
2. Have your original banner images saved to your computer.
3. Download the 200th anniversary graphic to your computer.
   a. Make sure you choose the appropriate size

   For TigerNet graphics:

      1. 747x418px = cover picture narrow
      2. 1143x260px = cover picture wide

For assistance, please contact learntigernet@princeton.edu.

Please follow the instructions below, or watch videos to learn how to add the graphic to your website banner via Canva or Photoshop.

On Canva (no paid membership needed)

1. Visit https://www.canva.com and log in or create a free account
2. Once logged in, click the purple "+" button on the upper left-hand corner
3. From there, navigate to "Upload" (the second to last option on the left)
4. Upload your original banner image to the platform
5. Once the image uploads:
   a. Select "Use in a new design", then "Custom Size", then input the proper size needed. For TigerNet, see sizes above. Once done, hit "Create new design"
6. Once you've finished those steps, navigate to "Uploads" on the left-hand side.
7. Select "Upload files" and upload the 200th anniversary graphic.
8. Once that finishes uploading, click once on the uploaded graphic on the left-hand side.
9. Resize the 200th anniversary graphic to fit the entirety of your original background image.
10. Once you've resized the image, click on "Share" in the upper right-hand corner, then hit "Download"
11. From the download page, click the purple "Download" button. No need to adjust the size or preferences.

12. Once the image has been downloaded, go back to your group website and upload the new graphic. Make sure to hit **save**!

On Photoshop (paid membership required)

1. Open the Photoshop app and select "New file" in the upper righthand corner
2. Go to "Custom Size", change inches to pixels, and input the proper size for the banner you're using (For TigerNet, see above.) Then hit "Create".
3. On the bottom of the new, white image, click 'Import Photo' and import your groups original banner file. Adjust the size as needed.
4. From there, click on 'File' in the upper left-hand corner, then 'New'. Depending on your version of Photoshop, you'll either:
   a. Select the 200th anniversary graphic to import.
      i. You'll hit 'create' again on the pop-up window which will be pre-set to the size you created originally. Then, you will hit 'import image' and select the 200th anniversary image.
5. Next, click and drag the tab for the 200th anniversary graphic to the middle of your screen so it opens in a new window.
6. Once it is opened in a new window, click and drag the middle of the 200th anniversary graphic onto your banner image. This will drop it right on top of your banner.
7. Move the 200th anniversary graphic on your banner image until you've got it in a spot you like.
8. Once you've finished and you have the 200th graphic where you like it, click on "File", and hover over "Export". Select "Export as".
9. Make sure the format at the top is PNG. Leave all other settings as it. Then, hit "Export".
10. Rename the file and save in an easy-to-find location.
11. Once the image has been exported and saved, go back to your group website and upload the new graphic. Make sure to hit **save**!